



# VOLUNTEER POSITION DESCRIPTIONS

## GEAR MANAGER

### **Responsibilities**

The Gear Manager is responsible for the safekeeping, distribution and maintenance of Club equipment and player's clothing.

### **Duties**

- » At the commencement of the season, perform a stock-take of team apparel and other Club equipment
- » Allocate existing uniforms and training gear to each Team Manager
- » Identify new training gear and uniform requirements and work with the Club Secretary to obtain quotes and submit orders
- » Ensure that all on-field apparel (both purchase and design) is compliant with the NSWRL Licensed Supplier Program
- » Maintain records of uniforms issued
- » In conjunction with the Secretary, arrange screen printing / design requirements on all clothing and uniforms
- » Ensure that all Sponsorship Agreements are abided by
- » Order other Club clothing as requested and authorized by the Board / Committee
- » Arrange for the collection of Club uniforms at the end of the season as directed by the Board / Committee
- » Arrange for the safe storage of uniforms and other Club equipment during the off season
- » Encourage players and Club officials to respect the Club's gear and equipment at all times

### **Notes**

To purchase rugby league equipment go to:

<https://shop.playrugbyleague.com/>

For more information on the NSWRL Licensed Supplier Program please visit:

<https://www.nswrl.com.au/about/nswrl-licensed-suppliers-program/>